Development Process Matrix City of Reading

Applicant Group	Pre-submittal & Planning	Review	Permitting	Inspection
Developers	Services: Document Sales Research Process Consultation Disciplinary Consultation Utility Service Consultation Conservation Services Neighborhood Planning and Zoning Consultation Products: Site Plan Exemptions Development Assessments Site Plan Corrections Legal Lot Determinations Project Specific Information	Services: Site Plan Review Subdivision Review SMART Housing Review ACWP Review Boat Dock Review Underground Hazardous Materials Review Site Visits Completeness Check Notification Services Products: Final Plats Subdivision Permits Subdivision Construction Permits Site Plan Approval Hazardous Materials Permit Drainage Waivers	Services: Permitting Public Information Requests Records Management Payment Processing Products: Site Plan Permits Taps Permits ROW Permits Trade Permits Residential Permits Commercial Building Permits Sign Permits Demolition/Relocation Permits Food Service Permits Pool Permits Temp. Use of ROW Permits Sound Amplification Permits Carnival/Special Event Permits Temporary Use Permits	Services: Site and Subdivision Construction Inspections Environmental Inspections Barton Springs Operating Zone Inspections General Permit Inspections Taps Inspections Products: Inspection Clearances Deficiency Punch lists Warranty Acceptance Certificates of Compliance

Applicant Group	Pre-submittal & Planning	Review	Permitting	Inspection
Homeowners/Residential Contractors	Services: Document Sales Research Process Consultation Disciplinary Consultation Utility Service Consultation Conservation Services Neighborhood Planning and Zoning Consultation Products: Site Plan Exemptions Development Assessments Site Plan Corrections Legal Lot Determinations Project Specific Information	Services: Residential Review Commercial Zoning Review Alcohol Review Temporary Use Review Carnival Review Sound Amplification Review Sign Review Demo/Relo Review Products: Residential Approval Commercial Zoning Verification Sound Amplification Approval Carnival Approval Temporary Use Approval Alcohol Approval Sign Approval Demo/Relo Permits	Services: Permitting Public Information Requests Records Management Payment Processing Products: Site Plan Permits Taps Permits ROW Permits Trade Permits Residential Permits Commercial Building Permits Sign Permits Demolition/Relocation Permits Food Service Permits Pool Permits Temp. Use of ROW Permits Sound Amplification Permits Carnival Permits Temporary Use Permits	Services: Commercial Building Inspections Mechanical Inspections Electrical Inspections Plumbing Inspections Medical Gas Inspections Residential Inspections Fire Prevention Technical Inspections Landscape Inspections Food Service Inspections Pool Inspections Products: Inspection Clearances Deficiency Punch lists Temporary Certificates of Occupancy Certificates of Occupancy

Applicant Group	Pre-submittal & Planning	Review	Permitting	Inspection
Commercial Contractors/Builders	Services: Document Sales Research Process Consultation Disciplinary Consultation Utility Service Consultation Conservation Services Neighborhood Planning and Zoning Consultation Products: Site Plan Exemptions Development Assessments Site Plan Corrections Legal Lot Determinations Project Specific Information	Services: Building Review Mechanical Review Electrical Review Plumbing Review Fire Prevention Review Water/Wastewater Pipeline Review Industrial Waste Review Food Service Review Products: Trade Permit Approval Commercial Building Plan Approval	Services: Permitting Public Information Requests Records Management Payment Processing Products: Site Plan Permits Taps Permits ROW Permits Trade Permits Residential Permits Commercial Building Permits Sign Permits Demolition/Relocation Permits Food Service Permits Pool Permits Temp. Use of ROW Permits Sound Amplification Permits Carnival Permits Temporary Use Permits	Services: Commercial Building Inspections Mechanical Inspections Electrical Inspections Plumbing Inspections Medical Gas Inspections Residential Inspections Fire Prevention Technical Inspections Landscape Inspections Food Service Inspections Pool Inspections Products: Inspection Clearances Deficiency Punch lists Temporary Certificates of Occupancy Certificates of Occupancy